NOTICE OF PUBLIC MEETING

Tuesday, July 18, 2006

ADMINISTRATIVE COMMITTEE

COUNTY GOVERNMENT CENTER

County Board Conf. Rm. (A324)

Oversight Committee for Child Support, Corporation Counsel, County Administrator, County Clerk, Human Resources, and Veteran's Service Office

AGENDA

- I. Call Meeting to Order at 8:30 a.m.
- II. Adopt Agenda
- III. Approve Minutes: 6/20/06 Regular meeting
- IV. Communications
- V. Public Comment
- VI. New Business

A. Administrator

- 1. Out-of State Travel Request: Public Information Officer Advanced, November 5-10, 2006, Emmitsburg, Maryland Ann DeMeuse
- 2. Review of Policies & Procedures in view of County Administrator's Statutory Role
- 3. FYI

B. Child Support

- Travel/Training Request—WCSEA Fall Conference, September. 19–22, 2006—Eau Claire, R. Dequaine, S. Sommers, J. Jacobson
- 2. Litigation/Other Matters Update

C. Corporation Counsel

- 1. New Notice Requirements for Some Zoning and Plan Enactments
- 2. 2006 Mediation Services Six Month Report: January 1, 2006 June 30. 2006
- Litigation/Other Matters Update

D. Human Resources

- Letter of Resignation, Jessica Schuster, Accounting Assistant July 10, 2006
- 2. Review / Approve Changes to the Table of Organization for the Finance Department
- 3. Personnel Transactions

E. County Clerk

F. Veteran's Service Office

- Travel/Training Request Northeast Regional CVSO Meeting July 19, Wausau, WI Jaye Buelow
- 2. Travel/Training Request Veterans Service Officer Training July 25-27, Madison, WI Jaye Buelow

G. County Board

VII. Next Meeting Date

VIII. Vouchers, Claims and Bills

IX. Adjourn

Deviation from the order shown may occur